

Graduate Assistantship Programme (GAP)
Hours Fulfilled for Semester __, AY 20__/20__

Student Name: _____
 Student ID.: _____
 Degree: _____
 Intake(Jan/Aug, Year): _____

Name of Scholarship: _____
 Department: Biological Sciences
 Faculty: Science

Total No. of Hours Required for the Candidature: **416**

Please fill in the blank light-grey boxes where applicable

Activities	Hours fulfilled this semester	At least 210 in total for the entire candidature	Fulfilled by end of this semester
Teaching Assistant Duty		140 - 278	
Teaching Preparation	0	70 - 139	

**Please note that Teaching Assistant Duty + Teaching Preparation hours will be under the "Teaching/lab supervision hours" in the system.*

Research Assistant Duty (inclusive of undergraduate research supervision)

Student to complete 41 hours per semester for first three semesters.

Activities	Hours fulfilled this semester	Up to 123 hours for the entire candidature	Fulfilled by end of this semester

Total:

Other Developmental Assignments (e.g. events, safety lead)

Activities	Hours fulfilled this semester	Up to 83 hours for the entire candidature	Fulfilled by end of this semester
		83	

Student's Signature: _____

Name & Signature of Thesis Advisor: _____

Date: _____

NOTE:

- Teaching Preparation is automatically calculated as 0.5 times number of hours for Contact Teaching.

Total hours cleared:	
Total hours left:	

Verified by Department Administrator: Ms Priscilla Li _____

Graduate Studies Section, Department of Biological Sciences

Date: _____